



elevate

Payroll Services

Baldwin Payroll provides outsourcing of all payroll functions. With fully automated and tax-compliant software, Baldwin Payroll lets you focus on the business without worrying about payroll, taxes, deposits, W-2s, and other payroll functions.

Direct Deposit for All Employees	<ul style="list-style-type: none"> • Employees no longer have to wait for paychecks to be distributed at work • PayCards available as electronic payment deposit option • No more trips to the bank • Management no longer tied down on payroll day to sign and deliver checks
Impound Accounts – Impounding of Payroll and Payroll Taxes on a Pay Period Basis	<ul style="list-style-type: none"> • Prevent large sums due on a monthly or quarterly basis to cover tax liabilities • Easier bank reconciliations
Employers Have Access to Personal Secure Online Access (SOA) Account	<ul style="list-style-type: none"> • A convenient way to view payroll reports • Private and available to employers 24-7 • Remote time entry. Enter hours wherever you are
Baldwin Staff Customer Service	<ul style="list-style-type: none"> • One primary Baldwin staff contact • Access to all Baldwin staff if primary contact is unavailable • Questions answered • Multiple office locations for your convenience
Advanced Payroll Software	<ul style="list-style-type: none"> • Address-based lookup system to determine applicable tax jurisdictions • Ability to set up employees in multiple locations and departments • Precise calculations • Employees have direct access to paystubs, W-2s, and W-4 information with web employee • Vacation and PTO accrual tracking
Timekeeping/ HR Solutions	<ul style="list-style-type: none"> • Time Rack • Swipe clock • Biometric/badge scan time clocks • Full training provided • Human Resources options • Fully integrated time tracking solutions

If you are interested in any of the above services or have any other requests or questions regarding your payroll, please contact us at 859.626.9040 or email at elevate@baldwincpas.com.



Just answer a few simple questions and let us provide you with a customized quote!

Company: _____ Contact Name: _____

Contact Number: _____ Email: _____

Payroll # of Employees: _____

Payroll Frequency:

☐ Weekly ☐ Biweekly ☐ Semimonthly ☐ Monthly

Do you have additional needs?

- | | |
|--|--|
| <input type="checkbox"/> Tips, Including Form 8027 at Year-end | <input type="checkbox"/> ACA Tracking and Reporting |
| <input type="checkbox"/> Life/Health Deductions | <input type="checkbox"/> Additional Remote Payroll Entry Users |
| <input type="checkbox"/> 401K/Retirements | <input type="checkbox"/> Scale Job Reports |
| <input type="checkbox"/> HSA Contributions | <input type="checkbox"/> Vaca/Sick/PTO Accrual Tracking |
| <input type="checkbox"/> Cafeteria Plan Help & Setup | |

Do you work in multiple states?

☐ 1 State ☐ 2-4 States ☐ 5-10 States ☐ 11-20 States ☐ 21-30 States

Do you work in multiple locations?

☐ 1 Local ☐ 2-4 Locals ☐ 5-10 Locals ☐ 11-20 Locals ☐ 21-30 Locals

How many garnishments do you have at this time?

☐ 1-5 Employees ☐ 6-10 Employees ☐ 10+ Employees ☐ N/A

Do you need time keeping and/or Human Resource services?

- ☐ Time Clocks / Time Tracker App
- ☐ HR Services

Tell us about your current payroll processes you would like to improve.

Do you have any additional needs?: _____
