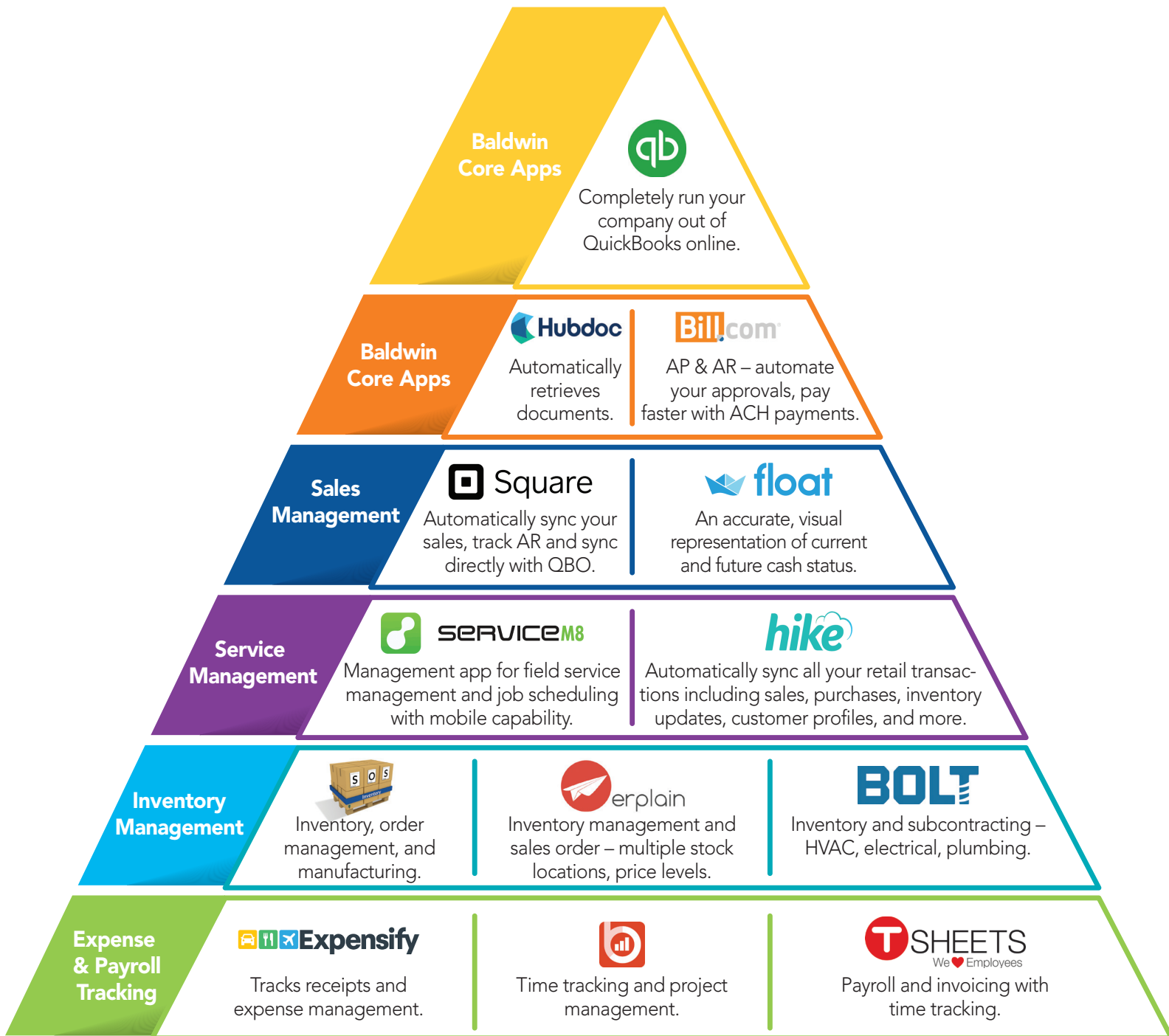


	Fundamental Services	Excel Services	Strategic Services
PAYROLL	<ul style="list-style-type: none"> • Direct Deposit • Impound Payroll Taxes • Employee Web Access • Monthly Returns • Quarterly Returns • W-2 Preparation • Payroll Journal Entries • Garnishment Calculations and Payment 	<ul style="list-style-type: none"> • HSA Direct Deposit • Cafeteria Plan Setup • 401K Deposits • Fringe Payments • Certified Payroll Reports • Tipped Wage Reporting • Accrued Benefit Tracking • Tax & Audit Support 	<p>Includes All Fundamental and Excel Services</p>
ACCOUNTING	<ul style="list-style-type: none"> • Online Financial Reporting Access • Adjusting Journal Entries • Bank Account Reconciliations • Fixed Asset Management • 1099 Preparation • Accounts Payable <ul style="list-style-type: none"> ■ Aging Schedule Report • Accounts Receivable <ul style="list-style-type: none"> ■ Aging Schedule Report • Sales Tax Return Preparation 	<ul style="list-style-type: none"> • Management Meeting to Review Financial Results • Client Training <ul style="list-style-type: none"> ■ One-on-One Training in QBO or Tech Stack Apps • Tax Planning Services • Job Costing & Time Tracking Reporting • Industry Standard Report Comparison 	<p>Includes All Fundamental and Excel Services</p>
ADVISORY			<ul style="list-style-type: none"> • Access to BIZ Business Diagnostic Tool • Half-Day Proactive Workshop with CPA • One Page Strategic Plan • Bi-Monthly / Quarterly Meetings with Accountability Tracker <p>Add Ons:</p> <ul style="list-style-type: none"> • Access to Knowledge Injections • Value Proposition Workshop • Seven Waste Workshop • Succession Planning • Internal Control Walk-Throughs • Retirement Planning Setup and Administration

Call us today at 859.626.9040 for more information on our services.

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